



Reservoir Committee of Envision Arlington

Date: Tuesday, October 20, 2020.
Time: 7:30 PM.
Location: Remote participation via Zoom

Minutes

1. Present: Stephan Miller, David White, Cathy Garnett, George Stephans, Michael Ratner, Ann LeRoy, Johanna Meyer.
2. Check-ins and Observations from around the Res - The water is higher with the dam up. It is still Less than a foot, water is a little higher. Keeping it higher to test the pump. There are three swans and many ducks. The asters are blooming- small daisy, brown-eyed susans also blooming
3. Pilot Trail - Wood side brace with a dark brown paving. It would blend well in the area. There are about 12 places where we could use it to cover the roots on the path next to the farm. We could use crushed stone materials on the areas that don't need root protection. Just use the dark brown type in the root section covered by the dark brown.
4. Review previous meeting notes - Approved.
5. Updates:
 - a. Master plan update - The playground equipment is in good shape. Possibly it could be reused. No official report. Next public meeting is next Tuesday at 7 pm.
 - b. WC harvesting – Appear to have done a more thorough job this season even though not much hand harvesting was done. Will have to see how it looks next summer. Awaiting official report.
6. Garden report – Many of the new plantings survived. Flowers are blooming.
7. Workday – Saturday, October 24, 9 am to noon. Some planting, thinning the tall grasses, checking on the new flowers, paint the kiosk.
8. Town Survey questions for the Envision Committee
 - a. Keep in mind what we mean to learn, focus on next steps and where public input can better inform our direction
 - b. Do we want demographic questions? For example, questions on schools we ask if households have students in the schools or for questions about dog parks, we ask if households own dogs.
 - c. Each topic needs a short introduction, which may also include links to maps, charts or reports that might educate the public or make it easier to understand the questions. For example, maps of parks located around Town help if people don't know the official name of a park but could recognize it as a location they visit.

Overview of the Envision Survey Timeline

October Email:

- Name a person to coordinate with Envision Arlington
- Draft a sentence or two explaining the topic and how the answers will be used (end of October)
- Submit rough draft of questions and answer options (early November)
- November Reservoir meeting
- Craft final copy of survey questions with approved wording (early December)
- January Reservoir meeting
- Review preliminary Survey Monkey report (early February)
- March Reservoir meeting
- Review final Survey Monkey report and provide text of comments from your topic (mid-March)
- Request, as appropriate, crosstabulation of responses to your topic with some of the demographic questions. How do the answers change by age or location in Arlington, etc?
- Draft a few paragraphs for us that interpret the information and explain for the final report what you learned and how it will impact your next steps or planning process (early April)